

*Put on your sneakers, do your utmost with the most beautiful smile on your face to provide our guests an unforgettable stay ... If you like this, come and do an internship with us!*

### **Your function**

Amstel Hospitality Group is looking for an enthusiastic and hardworking trainee Front Office (m / f) for one of the locations in the center of Amsterdam

### **What are you going to do?**

As our trainee Front Office, you provide a warm welcome to our guests and ensure they will have a great and memorable stay! You execute Check-in and Check-out in an excellent way. You provide information and recommend our guests about tourist attractions, transport, excellent restaurants and other "hotspots" in and around Amsterdam. You ensure a neat and well-kept entrance and reception area. You are also responsible for the correct handling and processing of financial transactions with our guests. Furthermore, you pick up the telephone and answer your e-mails.

### **What do we expect from you?**

- You are representative, hospitable and service-oriented
- You are proactive and have an eye for detail
- You follow MBO or HBO education in the direction of tourism /hospitality
- You have excellent communication skills
- You are flexible and prepared to work in the weekends
- You have excellent knowledge of the Dutch and English language

### **Have we aroused your interest?**

Tell us who you are and what you want to learn from us and how many hours you would like to work with us via a video or write your motivation in a short introduction and email your CV to [hr@amstelhospitalitygroup.nl](mailto:hr@amstelhospitalitygroup.nl), and we will take contact you as soon as possible!

Acquisities naar aanleiding van deze advertentie worden niet op prijs gesteld.